

# PAYSON UNIFIED SCHOOL DISTRICT #10

P.O. Box 919, Payson, Arizona 85547

(928) 472-5739

## VOLUNTEER APPLICATION

Mr./Mrs./Miss/Ms. \_\_\_\_\_  
Last
First
M.I.

Application Date \_\_\_\_\_ Date of Birth \_\_\_\_\_

Home Phone \_\_\_\_\_ Message Phone \_\_\_\_\_

Mailing Address \_\_\_\_\_

Physical Address \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

### PERSONAL DATA

1. Major areas of studies/learning \_\_\_\_\_

2. Previous work/volunteer experience \_\_\_\_\_

3. Organizations/clubs \_\_\_\_\_

4. Special abilities/talents \_\_\_\_\_

5.  Yes  No Are you the parent or guardian of pupil(s) who attend District Schools? If yes, give the name of pupil(s).  
 \_\_\_\_\_

6. How long have you resided in the District? \_\_\_\_\_

7. If answer to Question 6 is less than ONE year, please provide previous mailing address: \_\_\_\_\_

8. Certificates or licenses (including drivers license) now held which would provide qualification for student activities

TYPE	STATE	LICENSE #	EXP. DATE
_____			
_____			

**VOLUNTEER INFORMATION**

K-5 Elementary  6-8 Middle School  High School

Other \_\_\_\_\_

Date available to volunteer \_\_\_\_\_

A.M.  P.M.  Monday  Tuesday  Wednesday  
 Thursday  Friday

Assist Teachers \_\_\_\_\_

Prefer working in my child's room.  Prefer not working in my child's room.

Assist in Office  Assist in Library

Assist Nurse:  Vision  Hearing  Records

Clerical assistance:  Xerox  Type  File  Answer Phone  Other

Lab assistance:  Computer  Science  Other \_\_\_\_\_

Assist with projects:  Field Trips  Driver  Bus/Van  Monitor

Playground  Greenhouse  Drama  Piano

Accompanist  Sewing  Cooking  Art  Crafts

Holiday Programs  Storytelling  Taping Stories

Room Mom/Dad  Campbell Soup Labels  Store Receipt Project

Informal Testing  Book Fair  Young Author Day—JRE

Correcting work:  School  Home  Other \_\_\_\_\_

Assist Students in:  Reading  Math  Social Studies

Writing  Science  Band  Music

P.E.  Other \_\_\_\_\_

**(TO BE COMPLETED BY SCHOOL OFFICE)**

Yes  No Will this volunteer provide services directly to pupils without the supervision of a certificated employee? (Supervision means under the direction of and, except for brief periods of time during a school day or a school activity, within sight of a certificated employee when providing direct services to pupils.)

Teacher/Program \_\_\_\_\_ Date \_\_\_\_\_

Status:  Active  Inactive  Moved  Not available until \_\_\_\_\_

Services no longer needed  RSVP  Sent Hour Form

Assignment \_\_\_\_\_

**PERSONAL REFERENCES**

Give names and complete addresses of three references who are familiar with your personality, character and work habits. (Do not use relatives as references.)

**NAME**

**ADDRESS**

**PHONE**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**CONVICTION REPORT**

1. Because of the responsibility the Payson Unified School District No. 10 has to its school children and community, the following information is needed from all applicants, employees and volunteers regarding convictions.\* A record of conviction does not necessarily disqualify a volunteer from consideration; however, failure to complete this form accurately and completely may mean disqualification from consideration and may result in prosecution for filing false information with a public agency. Volunteers must report any considerations that occur subsequent to the time they initially completed this form. Questions regarding this information should be directed to the Superintendent's Office. Please read carefully and answer every question. **PLEASE PRINT CLEARLY.**

a. NAME \_\_\_\_\_  
Last First Full Middle Name  
Other names used \_\_\_\_\_  
(Include maiden name, nicknames, etc.)

b. Social Security Number \_\_\_\_\_

c. Have you ever been convicted of, pled no contest or pled guilty to a minor offense other than a traffic violation?  
\_\_\_\_\_ Yes \_\_\_\_\_ No

d. Have you ever been convicted of, pled no contest or pled guilty to a felony?  
\_\_\_\_\_ Yes \_\_\_\_\_ No

e. Are you now awaiting trial on a felony charge? \_\_\_\_\_ Yes \_\_\_\_\_ No

f. Have you ever been convicted of, pled no contest or pled guilty to a sex or drug related offense?  
\_\_\_\_\_ Yes \_\_\_\_\_ No

g. Have you ever admitted or been convicted of, pled no contest or pled guilty to a dangerous crime against children as defined in A.R.S. 13-604-01?\*\*\*  
\_\_\_\_\_ Yes \_\_\_\_\_ No

**If you answered yes to any of questions C through G, attach Supplemental Conviction Information form available from the District Office.**

2. Is there any other information not required by this application that you should disclose to the District so that it may accurately evaluate your fitness to work in a position of public trust with minor students?  
\_\_\_\_\_ Yes \_\_\_\_\_ No

(If you are uncertain as to the relevance or necessity to disclose a matter, trait, etc., disclose and the District will determine whether the information is pertinent.) If your answer is anything other than No, explain fully.

Under penalty of prosecution and dismissal, I hereby certify that the information presented on this application is true, accurate and complete.

I authorize the investigation of all statements contained herein and understand that any document relevant to this information may be reviewed by the agents of Payson Unified School District No. 10. I authorize the Payson Unified School District No. 10 to make reference checks prior to my appointment as a volunteer and I will execute such documents to facilitate this investigation.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Subscribed, sworn to, and acknowledged before me by \_\_\_\_\_

this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, in \_\_\_\_\_ County, Arizona.

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
My Commission Expires

\*CONVICTION means the final judgment on a verdict or a finding of guilty, a plea of guilty, or a plea of *nolo contendere*, in any state or federal court of competent jurisdiction in a criminal case, regardless of whether an appeal is pending or could be taken. Conviction does **not** include a final judgment which has been expunged by pardon, reversed, set aside or otherwise rendered invalid.

\*\*Please note that prior to serving, you must submit a notarized statement attesting to the fact that you are not now awaiting trial on or have ever been convicted of or admitted in open court or pursuant to a plea agreement committing any of the crimes listed in A.R.S. §15-512D and A.R.S. §13.604.01. In conjunction with this you will submit fingerprints for a background check. The crimes required to be disclosed on the affidavit are:

1. Sexual abuse of a minor.
2. Incest.
3. First or second degree murder.
4. Kidnapping.
5. Arson.
6. Sexual assault.
7. Sexual exploitation of a minor.
8. Felony offenses involving contributing to the delinquency of a minor.
9. Commercial sexual exploitation of a minor.
10. Felony offenses involving sale, distribution or transportation of, offer to sell, transport or distribute marijuana or dangerous or narcotic drugs.
11. Felony offenses involving the possession or use of marijuana, dangerous drugs or narcotic drugs.
12. Misdemeanor offenses involving the possession or use of marijuana or dangerous drugs.
13. Burglary in the first degree.
14. Burglary in the second or third degree.
15. Aggravated or armed robbery.
16. Robbery.
17. A dangerous crime against children as defined in section 13-604.01.\*\*\*
18. Child abuse
19. Sexual conduct with a minor.
20. Molestation of a child.
21. Voluntary manslaughter
22. Aggravated assault.
23. Assault.
24. Exploitation of minors involving drug offenses.

\*\*\*A.R.S. §13-604.01: prohibits any of the following with a minor under the age of 15

1. Second degree murder.
2. Aggravated assault resulting in serious physical injury or committed by the use of a deadly weapon or dangerous instrument.
3. Sexual assault.
4. Molestation of a child.
5. Sexual conduct with a minor.
6. Commercial sexual exploitation of a minor.
7. Child abuse as defined in §13-3623, subsection B, paragraph 1.
8. Kidnapping.
9. Sexual abuse.
10. Taking a child for the purpose of prostitution.
11. Child prostitution.
12. Involving or using minors in drug offenses.