

In an emergency, PLEASE...

- ◆ Do NOT come to the school
- ◆ Do NOT call schools or District Office—staff cannot answer phones during an emergency.

Official information concerning an incident will be communicated by district-level personnel via:

- ◆ District and school websites www.pusd.k12.az.us
- ◆ School Messenger—answer your phone and check often for texts and e-mails
- ◆ KMOG radio 1420 AM

nixle

Receive a Text Message on area emergencies such as...

- ◆ Highway closures
- ◆ Impending storms
- ◆ Chemical spills
- ◆ School incidents

Payson Fire Department sponsors this FREE service.

Subscribe at www.nixle.com

YOU can deter school violence.

Report suspected threats to students, staff and schools, *in confidence*, at:



AnonymousTips.com
Safe and Anonymous Reporting Services for Schools and Law Enforcement



Telling isn't "snitching"

**Bullying
Threats
Cyberbullying
Assaults
Drugs/Alcohol
Guns/Weapons
Sexting
Child Abuse
Harassment
Vandalism**

...detract from the positive school climate and learning environment Payson Schools wants for all students, staff, families, visitors and volunteers.

Payson Unified School District #10

Release & Reunification



**An orderly process for
reuniting children with
parents and guardians
after an emergency...**

Release and Reunification Facts



Payson Schools operates under **FEMA's Incident Command System (ICS)** in emergencies.

Staff members with leadership or supervisory roles have had FEMA training. All other staff have been trained locally in Emergency Response. Drill and debriefing are essential parts of the ICS.

If a critical incident occurs at your student's school, Payson Schools may activate its Release and Reunification "**protocol**".

Release and Reunification assures a "**controlled release**" of students that maintains "**chain of custody**" for each student.

We know that any incident requiring Release and Reunification is stressful for families. Our accountability procedures may make Release and Reunification seem time-consuming. Bear in mind that we, like you, put student safety first.

We hope we never have to activate Release and Reunification. If we do, your patience and cooperation will return your children to you as quickly as possible.

Your important role in Release and Reunification is described in this brochure.

Thank You!

***FEMA**
Federal Emergency
Management Agency*

***Incident Command System (ICS)**
Standardized, on-scene, flexible,
all-hazards incident manage-
ment from preparedness to
recovery*

***Protocol**
Written processes and proce-
dures used in a critical incident
to manage all aspects of the
incident.*

***Controlled Release**
Students are released individu-
ally and directly to a parent,
guardian or other person on
the student's school contact list.*

***Chain of Custody**
School retains custody of the
student until positive identifi-
cation of the adult picking up
the student is made.*

Release and Reunification Checklist

- ◆ Keep your student's school contact list current.
- ◆ Check the PUSD website, www.pusd.k12.az.us, and your phone/e-mail for information on when and where Release and Reunification will take place.
- ◆ Bring picture ID and pen/pencil.
- ◆ Complete all information on the Reunification card.
- ◆ Send only one person to the Release and Reunification check-in center.
- ◆ Others may wait in the car, one vehicle only.
- ◆ Follow instructions from school staff and first responders.
- ◆ Help your student decompress at home.
- ◆ Keep checking the website for details on crisis counseling, school reopening, etc.

