



Payson Unified School District  
Food Services  
PO Box 919  
Payson AZ 85547  
(928) 472-5703

July 12, 2017

Dear Parent/Guardian:

Payson Unified School District will be enforcing our policy for negative meal balances starting July 31, 2017. Students will be allowed to charge no more than **three** meals in the school cafeterias. After their third charge, they will **not** be served a hot entrée, the high school and middle school students will be provided with Cheerio's and fruit as an alternate breakfast and students in all schools will receive a cheese sandwich, fruit or vegetable and have access to our salad bar as an alternate lunch. We will be enforcing this procedure on Monday, July 31, 2017.

You will be notified of a negative balance in the following ways:

1. Balance notifications, on bright colored paper, will be sent home with your student when they have charged two meals.
2. Our automatic system sends a call Monday, Wednesday and Friday evening when there is a negative balance on the account.
3. Balance notifications are mailed on Monday when there is a negative balance on the account.

\*Calls, e-mails, and letters will only be sent to the #1 contact in your student's information. Please contact your student's school to update or add any information.

You can check your student's account balance, view their meal purchase activity, set up low balance alerts, and make online deposits by setting up an account on [www.mymealtime.com](http://www.mymealtime.com). Instruction to setup your student's mealtime account are attached. Please contact the Nutrition Services Office @ 928-472-5703 if you have questions.

Payment options are:

- Online at [www.mymealtime.com](http://www.mymealtime.com)
- Cash or check payments can be made to your student's school front office
- Cash or check payments can be made to your student's school lunchroom
- ***(Payments will only be accepted before or after all students have been served)***
- Payments can be brought to the Nutrition Services Department at the District Office

Thank you,

**Linda Mutz**

Payson Unified School District  
Food Services Coordinator  
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[linda.mutz@pusd10.org](mailto:linda.mutz@pusd10.org)

